



CODE APPROVAL REQUEST FORM

Completed submission packages should be submitted to the Seaside Residential Management office. Allow at least thirty (30) days for review. No work should commence without written approval from the Tansi Village Board of Directors. All projects MUST meet the Beaufort County Regulations prior to submission to Tansi Board via Seaside Residential Management.

Owner Info, *Please Print*

Name: _____ Street Address: _____

Best Contact Phone: _____ Email: _____

Type of Modification: _____

M Lot: _____ T Lot: _____ Other Lot: _____

Signature: _____ Date: _____

ARCHITECT INFORMATION *(if necessary)*

Architect/Designer Name: _____

Address: _____

Phone: _____

Signature: _____ Date: _____

CONTRACTOR INFORMATION *(if necessary)*

Contractor Name: _____

Address: _____

Phone: _____

Signature: _____ Date: _____

BRIEF DESCRIPTION OF PROJECT

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TYPE OF CONSTRUCTION (Indicate with an "X")	
New	
Spec	
Addition (Please explain in detail)	
Alteration (Please explain in detail)	

FINAL CHECKLIST

- A site plan or drawing of the lot and home showing the modification with dimensions.
- If it is a new structure to be added to your lot, submit a site plan or drawing of the location and distance in feet from the property line of you lot.

FOR OFFICE USE ONLY:

- Approved as submitted.
- Approved with corrections noted below.
- Declined for reasons noted below.

Please send this completed form to Seaside Residential Management either by mail or email.

1551 Sea Island Pkwy, St. Helena Island, SC 29920

OR

operationseaside@gmail.com